

Minutes of January 4, 2022, Germantown Town Board Re-Organizational meeting, held in the Germantown Town Hall, 50 Palatine Park Road, Germantown, NY and via Zoom, commencing at 7:00pm.

Present: Supervisor Helsley
Councilman Sullivan

Town Attorney, Corinne Smith

Present via Zoom: Councilman Kukon
Councilmember Suarez
Councilman Christian

Recorded by: Town Clerk, Joyce Vale

Supervisor Helsley called the meeting to order and welcomed everyone then Led with the Pledge to the Flag. Supervisor Helsley thanked the voters and past Supervisor Beaury.

Motion to open the meeting made by Councilman Sullivan, seconded by Councilman Kukon, with all in favor and none opposed.

Resolution #1: Resolve to set the time/date for regular meetings as the second Tuesday of each month at 7:00pm.

Resolution #2: Resolve to set Town Board meeting Rules & Procedures as:

1. Call to order
2. Acceptance of the minutes of the previous meeting(s)
3. Pay the Audited Bills
4. Written communications to the Board
5. Old Business
6. New Business
7. Supervisor's Report
8. Comments from Councilmembers
9. Invitation to the Public to approach the Board, with three-minute limit
10. Enter into Executive session if necessary
11. Adjournment of meeting

Resolution #3: Resolve to name the Register Star as the Official Newspaper.

Resolution #4: Resolve to name the Bank of Greene County as the Town bank for deposits.

Resolution #5: Resolve to name the Bank of Greene County as the Town bank for collection point for real estate taxes.

Motion to approve Resolutions #'s 1-5 made by Councilman Sullivan, seconded by Councilman Kukon, with all in favor and none opposed.

Resolution #6: Resolve to accept the following recommendations to the Town Supervisor in designating accountants, bookkeepers, supervisors, administrative assistants and clerk typists:

1. Pursuant to Section 29 of the Town Law
2. Necessary for the proper conduct of the affairs of the Town of Germantown
3. Within the limits of 2022 budgeted funds

Pursuant to Town Law, the Town Supervisor makes the following appointments for the year 2022:

Town Clerk Joyce Vale, Registrar of Vital Statistics
Deputy Town Clerk and Deputy Registrar of Vital Statistics: Donna Diehl
Justice Court Clerk: Tracey Gallant
Deputy Town Supervisor: Austin Sullivan
Budget Officer: David Helsley
Confidential Administrative Assistant to the Supervisor: Jami DelPozzo
Part-time clerk/typist to ZBA and Planning Board: Jami DelPozzo
Town Board Committees:

Town Government: David Helsley and Kaare Christian (Planning, Zoning, Court, Town Clerk, & Administration)

DPW: John Kukon and David Helsley

Parks, Recreation and History Dept: Sarah Suarez and Kaare Christian

Ballfields and Camp: Austin Sullivan and John Kukon

Communications and Technology: Sarah Suarez and Austin Sullivan

Budget and Finance: David Helsley and Austin Sullivan

Motion to approve Resolution #6 made by Councilman Sullivan, seconded by Councilmember Suarez, with all in favor and none opposed.

Resolution #7: Resolve to authorize the Town Supervisor to sign 2022 State and Local Youth contracts.

Resolution #8: Resolve to designate Town Supervisor as Official Representative to Association of Town's Annual meeting.

Resolution #9: Resolve to authorize checks to be signed with a facsimile signature of the Town Supervisor as reproduced by a check signer according to Town Law §29(3).

Resolution #10: Resolve to approve bond coverage for Town employees subject to the terms of the policy.

Motion to approve Resolutions #'s 7, 8, 9 & 10 made by Councilman Kukon, seconded by Councilmember Suarez, with all in favor and none opposed.

Resolution #7: Resolve to authorize the Town Supervisor to sign 2022 State and Youth contracts.

Resolution #8: Resolve to designate Town Supervisor as Official Representative to Association of Town's Annual meeting.

Resolution #9: Resolve to authorize checks to be signed with a facsimile signature of the Town Supervisor as reproduced by a check signer according to Town Law §29(3).

Resolution #10: Resolve to approve bond coverage for Town employees subject to the terms of the policy.

Motion to approve Resolutions #'s 7, 8, 9, & 10 made by Councilman Kukon, seconded by Councilman Suarez, with all in favor and none opposed.

Resolution #11: Resolve to name the firm Sickler, Torchia, Allen & Churchill to handle the Town bookkeeping and accounting services, including payroll.

Resolution #12: Resolve to appoint Whitbeck, Benedict and Smith to represent the Town on legal matters.

Resolution #13: Resolve to appoint Pine Plains Vet as official dog shelter, and Anthony Cidras to serve at the pleasure of the Board as Dog Control Officer.

Motion to approve Resolutions #'S 11, 12 & 13 made by Councilman Kukon, seconded by Councilman Sullivan, with all in favor and none opposed.

Resolution #14: Resolve to appoint Garrett Montgomery to the Planning Board for a seven-year term ending December 31, 2028.

Motion to approve Resolution #14 made by Councilmember Suarez, seconded by Councilman Kukon, with all in favor and none opposed.

Resolution #15: Resolve to appoint Amy Davison to the Zoning Board of appeals for a five-year term ending December 31, 2026.

Motion to approve Resolution #15 made by Councilman Sullivan, seconded by Councilman Kukon, with all in favor and none opposed.

Resolution #16: Resolve to authorize Town Justices to hire a Stenographer when necessary: 1. For a proper record of testimony. 2. Within the limit of 2022 budgeted funds.

Resolution #17: Resolve to authorize electronic delivery of local laws to Town Board members pursuant to Municipal Home Rule section 20 to townboard@germantownny.org

Motion to approve Resolutions #'s 16 & 17, made by Councilman Sullivan, seconded by Councilman Kukon, with all in favor and none opposed.

Resolution #18: Resolve to re-appoint Thomas Shannon Town Historian.

Motion to approve Resolution #18 made by Councilman Kukon, seconded by Councilmember Suarez, with all in favor and none opposed.

Resolution #19: Resolve to re-appoint Delaware Engineering, D.P.C. to represent the Town on day-to-day engineering matters and projects as specified by the Town Board.

Resolution #20: Resolve to appoint Brandon Mullins Town Certified Building Inspector.

Motion to approve Resolutions #'s 19 & 20 made by Councilman Sullivan, seconded by Councilmember Suarez, with all in favor and none opposed.

Resolution #21: Resolve to re-appoint Teresa Repko as Chairperson of the Zoning Board of Appeals to serve at the pleasure of the Town Board.

Motion approve Resolution #21 made by Councilman Kukon, seconded by Councilman Sullivan, with all in favor and none opposed.

Resolution #22: Resolve to re-appoint Tim Otty as the Chairperson of the Planning Board to serve at the pleasure of the Town Board.

Motion to approve Resolution #22 made by Councilman Sullivan, seconded by Councilman Kukon, with all in favor and none opposed.

Resolution #23: Resolve to re-appoint Wendy Fieser to the Advisory Council of the Columbia County Office for the Aging.

Motion to approve Resolution #23 made by Councilmember Suarez, seconded by Councilman Sullivan, with all in favor and none opposed.

Resolution #24: Resolve to re-appoint Richard Dale Hinkein to the Columbia County Traffic Safety Board.

Motion to approve Resolution #24 made by Councilman Sullivan, seconded by Councilman Kukon, with all in favor and none opposed.

Resolution #25: Resolve to establish a rate per mile for official town travel of \$0.585 per mile.

Resolution #26: Resolve to adopt current policies and procedures for 2022.

Resolution #27: Resolve to appoint North Shore Solutions as Town webmaster.

Motion to approve Resolutions #25, 26 & 27 made by Councilman Kukon, seconded by Councilmember Suarez, with all in favor and none opposed.

Resolution #28: Resolve to accept salaries as stated in, and to the limit provided for, in 2022 Budget as follows:

Supervisor- \$6,000 year/paid monthly

Deputy Supervisor- \$2,500 year/paid monthly

Justice (2)- \$7,500 year for each/paid monthly

Councilperson (4)- \$3,000 year for each/paid monthly

Town Clerk- \$8,000 year/paid monthly

Deputy Town Clerk(s)- \$16.00 paid hourly

Registrar of Vital Statistics- \$500 year/paid monthly
Tax Collector- \$5,000 year/paid monthly
Assessor- \$19,250 year/paid monthly
Dog Control Officer- \$4,500 year/paid monthly
Highway Superintendent- \$56,000 year/paid bi-weekly
Deputy Highway Superintendent- \$1,200 year/paid semi-annually
Town Historian- \$1,500 year/paid monthly
Chief Financial (Budget) Officer- \$1,200 year/paid semi-annually
Code Enforcement Officer- \$15,000 year/paid bi-weekly
Confidential Administrative Assistant to the Supervisor- \$20 hour/paid bi-weekly
Clerk typist to the Planning Board and Zoning Board of Appeals- \$20 hour/paid bi-weekly
Justice Court Clerk- \$20 hour/paid bi-weekly
Assessment Review Board- \$150 year per member/paid by voucher
Assessment Board Chairman- \$300 year/paid by voucher
Motor Equipment Operator- \$20.25 hour/paid bi-weekly subject to CBA
Senior Motor Equipment Operator- \$19.92 hour/paid bi-weekly subject to CBA
Maintenance Worker- \$24.35 hour/paid bi-weekly subject to CBA
Seasonal or temporary Laborer- \$15.00-\$18.00 hour/paid bi-weekly, as needed

Motion to approve Resolution #28 made by Councilman Sullivan, seconded by Councilman Kukon, with all in favor and none opposed.

Resolution #29: Resolve that upon recommendation of the Department of Audit and Control, an Annual Resolution recognizing intent of previous town boards regarding Reserve Funds.

And RESOLVE that the Germantown Town Board, on this 4th day of January 2022, does hereby recognize the intent of previous town boards that created the following Capital Reserve Accounts and Capital Repair Reserve Accounts as follows:

- Sidewalk Reserve Fund
- Highway Reserve Fund
- Lorenz Memorial Reserve Fund
- Capital Reserve Fund I
- Capital Reserve Fund II
- Capital Reserve Fund III (Pedestrian)
- Cheviot Cemetery Reserve Fund
- Cemetery Reserve Fund
- Economic Development Special Reserve Fund
- Parsonage Special Reserve Fund
- Celebration Special Reserve Fund

BE IT FURTHER RESOLVED, that the Town Board of the town of Germantown does hereby recreate these Capital Funds as they exist today.

Motion to approve Resolution #29 made by Councilman Kukon, seconded by Councilman Sullivan, with all in favor and none opposed.

Resolution #30: Resolve to acknowledge Highway Superintendent's appointment:
Deputy Highway Superintendent- George Sharpe Jr.

Motion to approve Resolution #30 made by Councilman Kukon, seconded by Councilmember Suarez, with all in favor and none opposed.

Motion to adjourn Reorganizational meeting made by Councilman Sullivan, seconded by Councilman Kukon, with all in favor and none opposed.

Meeting closed at 7:17pm.

Next meeting is January 11, 2022 with a Public Hearing at 6:00pm and monthly Town Board meeting at 7:00pm.

Respectfully submitted,