

Minutes of the December 14, 2021, Germantown Town Board meeting and the Year End meeting, held in the Germantown Town Hall, 50 Palatine Park Road, Germantown, New York and via Zoom, commencing at 7:01pm.

Present: Supervisor Beaury
Councilman Sullivan
Councilman Kukon
Councilmember Suarez
Councilman Christian

Town Attorney, Corinne Smith

Recorded by: Town Clerk, Joyce Vale

Supervisor Beaury welcomed everyone and Led with the Pledge to the Flag.

Motion to open the meeting made by Councilman Kukon, seconded by Councilman Sullivan, with all in favor and none opposed.

Motion to approve the November 9, 2021 Public Hearing for the 2022 Final Budget minutes, the November 9, 2021 Public Hearing for Local Law No. 1 of 2021 (Solar Law) minutes and the November 9, 2021 regular meeting minutes made by Councilmember Suarez, seconded by Councilman Sullivan, with all in favor and none opposed.

Motion to pay audited bills made by Councilman Sullivan, seconded by Councilmember Suarez, with all in favor and none opposed.

Written Communications to the Town Clerk

No communications.

Presentation regarding the Germantown Community GHG Inventory Report.

Jan Brochert gave his presentation on the 2021 Community Greenhouse Gas Inventory Report. Jan said the data comes from NYSERDA regulation gas greenhouse inventories. They prepared an 8-page report in this report Jan showed a graph with Germantown in comparison to Columbia County. Jan added that each sector offers a few ideas that would be beneficial. There is a 2021 Fleet Inventory that Matthew and Anthony provided with information all on the vehicles which Jan suggested should be updated each spring. The reports will be published on Climate Smart and Town website. Councilman Christian asked how do you figure out which vehicle is greenhouse gas? Jan said the smaller vehicle uses less and he would like to track each vehicle being fueled per year. Supervisor Beaury said the equipment list should be updated every year by the Highway Superintendent. Councilmember Suarez suggested cost and savings when replacing vehicles. Councilman Kukon suggested adding in the repairs to the statistics chart. Councilman Christian asked to have Councilman Kukon's suggestion added to the chart. Jan said it can't be included in this report but they could update in the next report. Christina Bohnsack said that Councilman Kukon's suggestion was a good one and will be made public once this is submitted to CSC and it may just be used as a tool. Councilmember Suarez will get it on the website.

Old Business

- Greenway Grant update. Councilman Christian said the paperwork was sent to Supervisor Beaury all signatures in place. Grant is schedule starts on December 1, 2021. Councilman Christian said the first item due is the contents of the kiosk, in August the building permit for the stairs expires and the deadline for the project which includes wi-fi and the bike rack is due in the end of October. Volunteers from the Boy Scouts and Sportsman's will help with the stairs.

Old Business

- Appoint Robert Chiappisi as Code Enforcement Officer on a per diem basis at the rate of \$125 per hour at the pleasure of the Town Board. Supervisor Beaury said that Sam Harkins had passed away. The Town Board has been working to find a qualified individual.

Motion to appoint Robert Chiappisi as Code Enforcement Officer on a per diem basis at the rate of \$125 per hour made by Councilman Sullivan, seconded by Councilmember Suarez, with all in favor and none opposed.

Robert Chiappisi will be in on Wednesday 5-8pm.

- Discussion regarding the Green Revolving Fund. Councilman Christian said the Green Revolving Fund has to do with NYSERDA and getting a grant for the work being done by Climate Smart. Corinne said to set up an informal internal revolving fund and suggested to work with the accountants on this fund. Supervisor Beaury will confirm with the accountants.

Motion to set up Internal Green Account subject to town accountants made by Councilman Kukon, seconded by Councilman Sullivan, with all in favor and none opposed.

Year-End 2021 Financial Adjustments

- Motion to approve a Resolution authorizing budget transfers.

WHEREAS, the Germantown Town Board has determined that from time-to-time budget amendments are necessary to reflect properly the allocation and expenditure of funds;

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Germantown to make the following amendment:

Budget Amendment General Fund

Increase the following revenue lines:

A1120- Sales Tax 34,700.00

Increase the following expense lines:

A16202- Buildings, Equip 200.00

**A16204- Buildings, Pers Serv-
Other** 19,800.00

A16804- Ctrl Data Pros Ctr Ex 450.00

**A19104- Unallcted Ins Cont
Exp** 1,750.00

A51324- Garage Contr Exp 5,000.00

A802041- Contractual 4,500.00

**A80204- Planning Contr Exp-
Other-** 500.00

A81604- Garbage Contr Exp 500.00

**A90105- UPSEU- UNION
DUES** 2,000.00

To increase the sales tax revenue due receiving more than Budgeted and cover cost that were higher than budgeted

Motion to authorize the foregoing amendment to the 2021 budget made by roll call by the Town Clerk.

Roll call by the Town Clerk:

Supervisor Beaury	Aye
Councilmember Suarez	Aye
Councilman Sullivan	Aye
Councilman Kukon	Aye
Councilman Christian	Aye

The proposed Resolution having been approved by a majority of the Board, the same was declared duly adopted by the Germantown Town Board.

WHEREAS, the Germantown Town Board has determined that from time-to-time budget transfers are necessary to reflect properly the allocation and expenditure of funds;

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Germantown to make the following transfers:

**Budget Line Adjustments
Highway Fund**

Increase the following lines:

DA97106- Debt Principal Ser Bond	20,100.00
DA97107- Debt Interest Ser Bond	900.00

Decrease the following lines:

DA51424- Snow Removl Contr Exp	21,000.00
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To cover the cost of the tractor debt payments that were not budgeted

Motion to authorize the foregoing transfers within the 2021 budget made by roll call by the Town Clerk.

Roll call by the Town Clerk:

Supervisor Beaury:	Aye
Councilmember Suarez:	Aye
Councilman Sullivan:	Aye
Councilman Kukon:	Aye
Councilman Christian:	Aye

The proposed Resolution having been approved by a majority of the Board, the same was declared duly adopted by the Germantown Town Board.

Resolution Encumbering 2021 Funds.

WHEREAS, the Germantown Town Board wishes to encumber all current funds of the 2021 budget to pay future bills received in 2022;

NOW THEREFORE BE IT RESOLVED, by the Germantown Town Board, to encumber all current funds of the 2021 budget to pay remaining 2021 bills and to pay fiscal obligations as put forth by motions and resolutions of this Town Board during the 2021 fiscal year.

Motion to authorize encumbering 2021 funds made by roll call by the Town Clerk.

Roll call by the Town Clerk:

Supervisor Beaury:	Aye
Councilmember Suarez:	Aye
Councilman Sullivan:	Aye
Councilman Kukon:	Aye
Councilman Christian:	Aye

The proposed Resolution having been approved by a majority of the Board, the same was declared duly adopted by the Germantown Town Board.

Supervisor's Report

- Germantown Winter Glow, Saturday, December 18th 4:30-10pm
- Clerk's Office and Town Hall closed, December 25th – January 3, 2022
- Re-organization meeting January 4, 2022 at 7pm

Comments from Councilmembers

Councilman Christian commended the LWRP committee on the interesting and informative meeting they held on Saturday going over the inventory and analysis. Councilman Christian added the LWRP is still open to comments from the public.

Supervisor Beaury thanked the LWRP committee.

Councilman Kukon thanked Supervisor Beaury for his service.

Councilmember Suarez said thank you to Supervisor Beaury and it was wonderful working with him.

Supervisor Beaury said it was an honor and privilege.

Comments and questions from the public

Tony Albino thanked Supervisor Beaury for his hard work and dedication and wished him good luck moving forward.

Martin Overington asked if there were any plans in the Dollar General account for the sidewalks moving forward. Supervisor Beaury said there is no plan at this time and there is \$30,000 in that account to be used for that purpose in 2022. Martin also thanked Supervisor Beaury for his many years of service.

At this time Supervisor Beaury asked for a moment of silence for Sam Harkins.

Motion to enter Executive Session at 7:42pm to discuss the employment history of one or more persons and current or proposed litigation made by Councilmember Suarez, seconded by Councilman Kukon, with all in favor and none opposed. Supervisor Beaury said no decisions were going to be made.

Motion to come out of Executive Session at 7:59pm made by Councilman Kukon, seconded by Councilmember Suarez, with all in favor and none opposed.

Motion to adjourn the meeting made by Councilman Sullivan, seconded by Councilman Kukon, with all in favor and none opposed.

Meeting closed at 8:00pm.

Respectfully submitted,