

Minutes of January 9, 2018, Germantown Town Board Re-Organizational meeting, held in the Germantown Town Hall, Germantown, NY, commencing at 6:02pm.

Present: Supervisor Beaury
Councilman Moore
Councilwoman DuFresne
Councilman Kukon
Councilman Sullivan

Recorded by: Town Clerk, Joyce Vale

Supervisor Beaury opened the meeting.

Resolution #1: Resolve to set the time/date for regular Town Board meetings as the second Tuesday of each month at 7:00pm. Town Board meetings for 2018:

January 9
February 13
March 13
April 10
May 8
June 12
July 10
August 14
September 11
October 9
November 13
December 11

Year End Meeting: December 27 at 6:00pm.

Resolution #2: Resolve to set Town Board meeting Rules & Procedures as:

1. Call to order
2. Acceptance of the minutes of the previous meeting
3. Pay the Audited Bills
4. Written communications to the Board
5. Department Head Reports
6. Committee Reports
7. Old Business
8. New Business
9. Supervisor's Report
10. Invitation to the Public to approach the Board, with 3 minute time limit
11. Adjournment of meeting

Resolution #3: Resolve to name the Columbia Paper as Official Newspaper.

Resolution #4: Resolve to name The Bank of Greene County as the Town bank for deposits.

Resolution #5: Resolve to name The Bank of Greene County as the Town bank for the collection point for real estate taxes.

Motion to adopt resolutions 1 through 5 made by Councilman Sullivan, seconded by Councilwoman DuFresne, with all in favor and none opposed.

Resolution #6: Resolve to accept the following recommendations of the Town Supervisor in designating accountants, bookkeepers, supervisors, administrative assistants and clerk typists:

1. Pursuant to Section 29 of the Town Law
2. Necessary for the proper conduct of the affairs of the Town of Germantown
3. Within the limits of 2018 budgeted funds

Pursuant to Town Law, the Town Supervisor makes the following appointments for the year 2018:

Town Clerk Joyce Vale, Registrar of Vital Statistics.

Deputy Town Clerk(s) and Deputy Registrar(s) of Vital Statistics: Donna Diehl and Charlene Diehl.

Deputy Tax Collector:	Janet Crawford
Justice Court Clerk:	Tracey Gallant
Deputy Town Supervisor:	Ron Moore II
Germantown Police Commissioners:	Ron Moore II, John Kukon and Martin Lueck
Budget Officer:	Robert Beaury
Supervisor's Assistant:	Janet Crawford
Part-time clerk typist to ZBA, Planning Board And Code Enforcement:	Jami DelPozzo

Town Board Committees:

Town Government (Planning, Zoning, Court, Town Clerk & Administration)	Brittney DuFresne and Ron Moore II
Public Works & Highway (Buildings, Highway, Wastewater Treatment)	John Kukon and Robert Beaury
Parks & Recreation	Brittany DuFresne and Austin Sullivan
Budget & Finance	Robert Beaury & Austin Sullivan
Ad Hoc	As necessary

Resolution #7: Resolve to authorize Town Supervisor to sign 2018 State and Local Youth contracts.

Resolution #8: Resolve to designate Town Supervisor as Official Representative to Association of Town's Annual meeting.

Resolution #9: Resolve to authorize checks to be signed with a facsimile signature of the Town Supervisor as reproduced by a check signer according to Town Law §29(3).

Resolution #10: Resolve to approve bond coverage for Town Clerk, Deputy Tax Collector, Town Supervisor, Deputy Town Supervisor, Deputy Town Clerk(s), Town Justices, and Justice Court Clerk.

Motion to adopt resolutions 6 through 10 made by Councilman Sullivan, seconded by Councilman Kukon, with all in favor and none opposed.

Resolution #11: Resolve to name the firm Sickler, Torchia, Allen & Churchill to handle the town bookkeeping and accounting services, including payroll.

Resolution #12: Resolve to appoint Pine Plains Vet as official dog shelter, and Anthony Cidras as Acting Germantown Dog Control Officer.

Resolution #13: Resolve to appoint Tony Albino to the Board of Assessment Review.

Resolution #14: Resolve to authorize Town Justices to hire a Stenographer when necessary:

1. For a proper record of testimony.
2. Within the limit of 2018 budgeted funds.

Resolution #15: Resolve to appoint Town Policemen: Officer-in-Charge- Brian DuBois, Officer: Damon Fili.

Motion to adopt resolutions 11 through 15 made by Councilman Sullivan, seconded by Councilman Kukon, with all in favor and none opposed.

Resolution #16: Resolve to appoint Sue Raab Town Historian.

Resolution #17: Resolve to appoint Tal Rappleyea to represent the Town on legal matters.

Resolution #18: Resolve to appoint Delaware Engineering, D.P.C. to represent the Town on a day-to-day engineering matters and projects as specified by the Town Board.

Resolution #19: Resolve to appoint James Trapp Town Code Enforcement Officer and Building Inspector.

Resolution #20: Resolve to re-appoint Edward Colwell as Chairman of the Zoning Board of Appeals.

Motion to adopt resolutions 15 through 20 made by Councilwoman DuFresne, seconded by Councilman Sullivan, with all in favor and none opposed.

Resolution #21: Resolve to re-appoint Steven Reynolds as the Chairman of the Planning Board.

Resolution #22: Resolve to re-appoint Joseph Guido to the Zoning Board of Appeals to a term expiring 12/31/2022.

Resolution #23: Resolve to re-appoint Tim Otty to the Planning Board to a term expiring 12/31/2024.

Resolution #24: Resolve to establish rate per mile for official town travel of 54.5 cents per mile.

Resolution #25: Resolve to adopt current policies and procedures for 2018.

Motion to adopt resolutions 21 through 25 made by Councilman Kukon, seconded by Councilwoman DuFresne, with all in favor and none opposed.

Resolution #26: Resolve to appoint North Shore Solutions as town webmaster.

Resolution #27: Resolve to accept salaries as stated in the 2018 Budget as follows:

Supervisor- \$7,500 year/paid monthly
Deputy Supervisor- \$2,200 year/paid monthly
Justice- \$6,120 year for each/paid monthly
Councilperson- \$2,600 year for each/paid monthly
Town Clerk- \$7,500 year/paid monthly
Deputy Town Clerk(s)- \$2,200 year/paid hourly as needed
Deputy Tax Collector- \$20.00 hour/paid bi-weekly
Assessor- \$18,258.00 year/paid monthly
Highway Superintendent- \$58,344.00 year/paid bi-weekly
Deputy Highway Superintendent- \$1,500 year/paid semi-annually
Highway Foreman- \$1,200 year/paid semi-annually
Town Historian- \$1,000 year/paid monthly
Budget Officer- \$1,200 year/paid monthly
Code Enforcement Officer- \$18,000 year/paid bi-weekly
Assessment Review Board- \$150 year per member/paid by voucher
Assessment Board Chairman- \$300 year/paid by voucher
Police Officer-in-Charge- \$17.00 hour/paid monthly

Police Officer- \$15.00 hour/paid monthly
Senior Motor Equipment Operator- \$21.52 hour/paid bi-weekly
Motor Equipment Operator- \$18.40 hour/paid bi-weekly
Motor Equipment Operator II- \$16.05 hour/paid bi-weekly
Parks and Maintenance Supervisor- \$16.88 hour/paid bi-weekly
Sewer Plant Operator- \$21.64 hour/paid bi-weekly
Licensed Sewer Operator- \$3,000 stipend/paid semi-annually
Laborer- \$10.40-\$15.00 hour/paid bi-weekly
Laborer-PT- minimum wage- \$10.40- \$13.00 hour/paid as needed
Skilled Laborer- PT- \$15.00 hour/paid as needed

Resolution #28: Resolve that upon recommendation of the Department of Audit and Control, an Annual Resolution recognizing intent of previous town boards regarding Reserve Funds.

And RESOLVE that the Germantown Town Board, on this 9th day of January, year 2018, does hereby recognize the intent of previous town boards that created the following Capital Reserve Accounts and Capital Repair Reserve Accounts as follows:

- Sidewalk Reserve Funds
- Highway Reserve Funds
- Lorenz Memorial Reserve Fund
- Capital Reserve Fund I
- Capital Reserve Fund II
- Cheviot Cemetery Reserve Fund
- Cemetery Reserve Fund
- Economic Development Special Reserve Fund
- Parsonage Special Reserve Fund
- 300/400 Celebration Special Reserve Fund
- Money Market Special Reserve Fund
- Police Capital Reserve Fund

BE IT FUTHER RESOLVED, that the Town Board of the town of Germantown does hereby recreate these Capital Funds as they exist today.

Resolution #29: Resolve to adopt the Highway agreement as put forth by the Highway Superintendent.

Highway Superintendents appointments:
Deputy Highway Superintendent- Patrick Ebling
Foreman- Denis Crawford

Motion to adopt resolutions 26 through 29 made by Councilwoman DuFresne, seconded by Councilman Kukon, with all in favor and none opposed.

Councilman Sullivan asked if North Shore Solutions handled all of the website? Supervisor Beaury said yes and for a reasonable fee.

Supervisor Beaury said we are still looking for volunteers for the Ethics Committee.

Motion to adjourn the re-organizational meeting for 2018 made by Councilman Moore seconded by Councilwoman DuFresne, with all in favor and none opposed.

Meeting closed at 6:18pm.

Respectfully submitted,