

Minutes of January 5, 2015, Germantown Re-organizational Town Board meeting, held in the Germantown Town Hall, Germantown, NY commencing at 6:00pm.

Present:           Supervisor Craig  
                  Councilman Westmore  
                  Councilman Mortenson  
                  Councilman Phelan  
                  Councilwoman Foley

Recorded by: Town Clerk, Joyce Vale

Supervisor Craig opened the meeting and led with the Pledge to the Flag.

Supervisor Craig asked the Town Board if they wanted to vote on all the resolutions at one time or each one individually and if there is any discussion on any of them. There were discussions on certain resolutions and resolutions were voted on all together.

Resolution #1: Resolve to set the time/date for regular Town Board meetings as the Fourth Monday at 7:00pm. Town Board meetings for 2015:

January 26  
February 23  
March 23  
April 27  
May 18\*  
June 22  
July 27  
August 24  
September 21  
October 26  
November 23  
December 21\*

Town Board Workshops (7:00pm):

March 16  
June 15  
September 14  
December 14

\*3<sup>rd</sup> Monday due to Memorial Day & Christmas

Councilman Phelan asked if someone is not on the agenda, can they speak at that time. Supervisor Craig said that if we know they are here for a certain issue to let them talk.

Councilman Phelan also asked about the expectations from each department supervisor and their report at the Town Board meetings. Supervisor Craig said there has to be a report from each department whether they are present or not.

Resolution #2: Resolve to set Town Board meeting Rules & Procedures as:

1. Call to order
2. Acceptance of the minutes of the previous meeting
3. Pay the Audited Bills
4. Written communication to the Board
5. Department Head Reports
6. Committee Reports
7. Old Business
8. New Business
9. Supervisor's Report
10. Invitation to the Public to approach the Board, with 3 minute time limit
11. Adjournment of meeting

Resolution #3: Resolve to name the Register Star of Hudson, NY as the Official Newspaper.

Resolution #4: Resolve to name the Bank of Greene County as the Town bank for deposits.

Resolution #5: Resolve to accept the following recommendations of the Town Supervisor in designating accountants, bookkeepers, supervisors, administrative assistants and clerk typists.

1. Pursuant to Section 29 of Town Law
2. Necessary for the proper conduct of the affairs of the Town of Germantown
3. With in the limits of 2015 budgeted funds

Pursuant to Town Law, the Town Supervisor makes the following appointments for the year 2015:

Deputy Town Clerk and Deputy Registrar of Vital Statistics: Donna Diehl

Deputy Highway Superintendent:

Highway Department Foreman:

Deputy Town Supervisor: Don Westmore

Germantown Police Commissioners: Joel Craig, John Rustici

Budget Officer: & Roger Rekow  
Joel Craig  
Supervisor's Administrative Assistant: Janet Crawford  
Part-time clerk typist to Zoning and Planning:  
(Alternate member to both Zoning & Planning) Jami DelPozzo

Town Board Committees:

Town Government Joel Craig &  
Don Westmore  
Public Works & Highway Don Westmore &  
Michael Mortenson  
Public Safety Michael Mortenson &  
Andrea Foley  
Parks & Recreation Andrea Foley &  
Matthew Phelan  
Budget & Finance Matthew Phelan &  
Joel Craig

Resolution #6: Resolve to authorize Town Supervisor to sign 2015 State and Local Youth contracts.

Resolution #7: Resolve to designate Town Supervisor as Official Representative to Association of Town's Annual meeting.

Resolution #8: Resolve to authorize checks to be signed with a facsimile signature of the Town Supervisor as reproduced by a check signer according to Town Law SS 29(3).

Resolution #9: Resolve to approve bond coverage for Town Clerk, Tax Collector, Town Supervisor, Deputy Town Clerk, Town Justices and Administrative Assistant.

Resolution #10: Resolve to name the firm Sickler, Torchia, Allen & Churchill to handle the town bookkeeping and accounting services.

Resolution #11: Resolve to appoint Pine Plains Vet Official Dog Shelter, and Anthony Cidras, Germantown Dog Control Officer through December 31, 2015.

Resolution #12: Resolve to appoint Ethics Committee: Roger Proper-chairman, Faythe Smith, Jeremy Smith, Donna Diehl and Joan Snyder.

Resolution #13: Resolve to authorize Town Justices to hire a Stenographer when necessary:

1. For a proper record of testimony
2. Within the limit of 2015 budgeted funds

Resolution #14: Resolve to appoint Town Policemen: Officer-in-Charge- Brian DuBois, Officers: Ryan Scalera and William Jennings.

Resolution #15: Resolve to appoint Susan Raab, Town Historian.

Resolution #16: Resolve to appoint Attorney Tal Rappleyea to represent the Town on all legal matters.

Resolution #17: Resolve to appoint the engineering firm of Greenman-Pedersen Inc. to represent the Town on day-to-day engineering matters and projects as specified by the Town Board.

Resolution #18: Resolve to reappoint Steven Savoris Chairman of the Zoning Board of Appeals.

Resolution #19: Resolve to reappoint Stephen Reynolds Chairman of the Planning Board and to appoint Peter Dedrick as a member of the Planning Board.

Councilman Mortenson asked about the temporary appointment of John Fieser, if there was a time-line. Supervisor Craig said that he has approached other municipalities on shared services. Councilman Westmore and Councilman Mortenson agree that shared services would be a good idea. Supervisor Craig said they will have to work on something.

Resolution #20: Resolve to appoint John Fieser temporary Code Enforcement Officer.

Resolution #21: Resolve to establish rate per mile for official town travel of 56 cents per mile.

Resolution #22: Resolve to adopt Town Policy Manual, Emergency Plan and all other current policies and procedures for 2015.

Resolution #23: Resolve to appoint Town Clerk Joyce Vale Registrar of Vital Statistics.

Resolution #24: Resolve to reappoint Donna Diehl and Faythe Smith to Columbia County Office of the Aging Advisory Council Advisory Board.

Resolution #25: The Town Board hereby establishes the following citizen advisory committees for 2015:

- Community, Arts and Tourism Committee- Rachel Levine (Chair), Corrine Curry, Norman Mintz, Virginia Sibbison, Billy Kimmell, Leo Wurtzburger
- Business and Economic Development Committee- Roy Brown (Chair), Patricia Hinkein, James Lawlor, Otto Lueschel, Lori Marchisio
- Parks and Recreation Committee- Brittany Dufresne (Chair)
- History Committee- Jeremy Smith (Chair), Helen Henderson, Joan Burger, Nancy Balazs, Alvin Sheffer, Richard Coons, Hank Himelright, Marguerite Riter
- Independence Day Committee- Matthew Phelan (Chair)

Resolution #26: Resolve to accept year 2015 salaries as stated in the 2015 Budget as follows:

Supervisor- \$7,500 year/paid monthly  
 Deputy Supervisor- \$2,200 year/paid monthly  
 Justice- \$6,000 year for each/paid monthly  
 Councilperson- \$2,600 year for each/paid monthly  
 Town Clerk- \$7,500 year/paid monthly  
 Deputy Town Clerks- \$2,200 year/paid as needed  
 Tax Collector- \$3,764.00 year/paid monthly  
 Assessor- \$18,258.00 year/paid monthly  
 Highway Superintendent- \$53,809.00 year/paid bi-weekly  
 Deputy Highway Superintendent- \$1,500 year/paid semi-annually  
 Highway Foreman- \$1,200 year/paid semi-annually  
 Town Historian- \$1,000 year/paid monthly  
 Budget Officer- \$1,200 year/paid yearly  
 Assessment Review Board- \$150 year per member/paid by voucher  
 Assessment Board Chairman- \$300 year/paid by voucher  
 Code Enforcement Officer- \$10,000 year/paid monthly  
 Senior Motor Equipment Operator- \$20.18 hour/paid bi-weekly  
 Motor Equipment Operator- \$17.26 hour/paid bi-weekly  
 Motor Equipment Operator II- \$15.05 hour/paid bi-weekly  
 Parks and Maintenance Supervisor- \$15.83 hour/paid bi-weekly  
 Sewer Plant Operator- \$20.29 hour/paid bi-weekly  
 Licensed Sewer Operator- Employee 4574- \$3,000 stipend/paid semi-annually  
 Laborer- \$10.00- \$15.00 hour/paid bi-weekly  
 Laborer- \$10.00- \$15.00 hour/paid bi-weekly  
 Laborer- PT- minimum wage- \$10.00 hour/paid as needed  
 Skilled Laborer- PT- \$15.00 hour/paid as needed

Resolution #26: Resolve that upon recommendation of the Department of Audit and Control, an Annual Resolution recognizing intent of pervious town boards regarding Reserve Funds.

And RESOLVE that the Germantown Town Board, on this 5<sup>th</sup> day of January, year 2015, does hereby recognize the intent of previous town boards that created the following Capital Reserve Accounts and Capital Repair Reserve Accounts as follows:

- Sidewalk Reserve Funds
- Highway Reserve Fund
- Lorenze Memorial Reserve Fund
- Capital Reserve Fund I
- Capital Reserve Fund II
- Cheviot Cemetery Reserve Fund
- Cemetery Reserve Fund
- Economic Development Special Reserve Fund
- Parsonage Special Reserve Fund
- 300/400 Celebration Special Reserve Fund
- Money Market Special Reserve Fund

BE IT FURTHER RESOLVED, that the Town Board of the town of Germantown does hereby recreate these Capital Funds as they exist today.

Resolution #27: Resolve to adopt the Highway agreement as put forth by the Highway Superintendent.

Motion made to accept all the resolutions by Councilman Mortenson, seconded by Councilwoman Foley.

Supervisor Craig:	Aye
Councilman Westmore:	Aye
Councilman Mortenson:	Aye
Councilman Phelan:	Aye
Councilwoman Foley:	Aye

Supervisor Craig mentioned that Peter Volkman the police consultant met with the Commissioners and the Police Officers to let them know what the process would be. He will begin his work with them shortly.

The next regular town board meeting will be January 26, 2015 at 7:00pm.

Motion made to adjourn the meeting by Councilman Westmore, seconded by Councilman Phelan, with all in favor and none opposed.

Respectfully submitted,